

## TERMS AND CONDITIONS



**Please read before completing your Event Registration.**

We will do our best to include every Craft-related event, but particularly welcome applications that:

- Are high quality;
- Are innovative;
- Have a focus on skill sharing or the acquisition of new skills;
- Engage a diverse and wide range of audiences including young and old people, people with disabilities and socially-excluded audiences;
- Create an equal geographical spread of events across Northern Ireland;
- Consider collaboration between Craft and other Art Forms/Creative Industries.

### **Disclaimer**

CRAFT NI cannot accept responsibility for any events.

All aspects of any event are the sole responsibility of the promoter/organiser.

As this is a public-facing programme, please ensure that you have considered issues of public access such as opening hours, accessibility, and public liability insurance.

### **Quality**

Quality is the key characteristic of all practice that CRAFT NI supports.

By this we mean work that:

- Demonstrates high standards of technical skills and design;
- Does not reproduce or restore but is innovative in its use of materials, aesthetic vision and/or processes;
- Reflects the signature of the individual Craft maker.

### **COVID Risk Assessment**

If your event is in-person please consider how you will include COVID safety procedures e.g. limiting numbers, hand sanitising stations, safety barriers, etc. Although we hope by August we will be able to hold events as normal we can not foresee what rules will be in place and please consider how your event can be made COVID safe and/or can be altered closer to the event to adhere to prevailing COVID rules.

### **Multiple Events**

If you have multiple events within a larger event/festival please can you complete a form for each individual event. This gives audiences the detail they need to plan their visit and helps us to promote your event more effectively.

### **Describing Your Event**

To help us to promote your event in the best possible way, please take the time to:

Write a strong and effective piece of text that best describes your event.

The wording and information that you provide in this form will be what we use in any print, publicity, PR and online listing. You will not have the opportunity to edit/proof this information after it has been submitted to us.

### **Images**

To help us to promote your event in the best possible way, please take the time to:

Select **3** high quality images for the promotion of your event.

We are looking for 3 high resolution (300dpi) jpg, jpegs, or pdf. **Only 3 images can be added.**

Each image should be clearly labelled with your name and a number 1 to 3.

These can be attached to the submission form.

If you have any queries please do not hesitate to contact us at [info@craftni.org](mailto:info@craftni.org)