



Saturday 27 May 2023 | 10.30am – 4.30pm

The Market Place Theatre & Arts Centre, Armagh

APPLICATION DEADLINE by 5pm, Friday 24 March 2023 by [Email or Post Only](#)

Armagh City, Banbridge and Craigavon Borough Council invite you to apply for participation in the 11th annual Armagh Craft Fair 2023. Armagh Craft Fair also includes demonstrations, workshops, Food and Non-Craft Stands.

You may apply to take a stand as part of the Craft Fair, provide a demonstration, workshop or all three.

We look forward to our 11th Armagh Craft Fair which promises to have an exciting programme of creative activities for visitors to enjoy. This wonderful spring event in the heart of Armagh City Centre welcomes visitors from far and wide. Visitors can shop at a wide variety of high quality craft stalls, experience traditional and contemporary craft demonstrations with some hands on craft making opportunities and take part in scheduled creative workshops. Children will enjoy crafty fun workshops and **FREE** drop in sessions throughout the day.

Live musical performances during the lunch time session will keep audiences entertained as they shop for beautiful craft products, relax with a coffee, refreshing drink or simply enjoy the atmosphere.

The Market Place Gallery will host an exhibition by glass artist Tracey McVerry ***Whispers at Dawn, Dancing at Dusk***, from Wed 19 May to Saturday 15 July 2023 in the main gallery. Everyone participating and visiting the craft fair is encouraged to view the exquisite glass sculptures in this exhibition.

A Selection Process will allocate stands and demonstrations. Selection will be made on the APPLICATION FORM and SUPPORTING MATERIALS alone. An APPLICATION APPRAISAL FORM is available which demonstrates how your application will be assessed and outlines the Selection Criteria.

If you would like to apply for participation, please fill in the APPLICATION FORM and return it by post or email with the appropriate SUPPORTING MATERIALS to:

**The Creative Programme Development Manager
Armagh Craft Fair 2023**

The Market Place Theatre and Arts Centre, Market Street, Armagh, Co Armagh BT61 7BW

christine.donnely@marketplacearmagh.com

by 5pm, Friday 24 March 2023 at the latest.

MORE INFORMATION

INFORMATION FOR ALL APPLICANTS

Dates	Saturday 27 May 2023
Venue	The Market Place Theatre and Arts Centre, Armagh. https://goo.gl/maps/GYxuX5ZUJ4rSPn3C8 The Fair will be indoors and outdoors.
Open To The Public	Saturday 27 May 2023, 10.30am to 4.30pm
Set Up Time	Saturday 27 May 2023, 8.30am to 10.30am
Break Down Time	Saturday 27 May 2023, After 4.30pm
Other	The organiser (Armagh City, Banbridge and Craigavon Borough Council) reserves the right to alter any details if deemed necessary.

A full colour brochure -10,000 copies for the Armagh Craft Fair 2023 will be produced and distributed. All stall holders and Demonstrators information will be included in this publication. The craft fair will also feature in the Market Place Theatre & Arts Centre Season Brochure (40,000 copies) and Armagh City, Banbridge and Craigavon Borough Council's tourism publications. It will also be promoted through local and regional print, broadcast and social media and through specialist art and craft publications.

INFORMATION FOR CRAFT FAIR STAND APPLICANTS ONLY

Facilities	Table 160cm x 80cm and two chairs (Please note: New table size from previous years) Access to a power point is available Please bring your own extension lead Please Note: You are encouraged to bring your own self-contained stand however the size should not exceed an area larger than the table size above.
Stand Fee	£50.00 per table. You can take more than one table at the event. Payment can be made by credit/debit card (by 24 March 2023 5pm – All applications received without payment by the above date will be unsuccessful) Contact Box Office at the Market Place Theatre and Arts Centre T: 03300 561 025 and quote Armagh Craft Fair 2023. A receipt will be emailed for your payment. Payment online via the link: Armagh Craft Fair 2023 (ticketsolve.com) Or by Cheque or Bank Draft which must be enclosed with your postal application. Please make cheques payable to: Armagh City, Banbridge and Craigavon Borough Council (postal address can be found on page one of the information document) Your credit/debit card payment, Cheque or the value of your Bank Draft will be returned if your Application is unsuccessful.

Cancellations	There will be no refunds for cancellations
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SUPPORTING MATERIALS FOR ALL APPLICANTS

Insurance/Security All Participants are responsible for the security and insurance of their own work
Public Liability is a requirement of participation
Proof of Insurance documents must be enclosed with your application

Images Up to Max: Four high quality images of your work
(Stall holders who have previously applied should send new images of current work)
(Images must be at least 1MB and 300dpi) Please do not send resolution above 1MB via email per image.
Images will be accepted on CD if posting your application
OR by email to: christine.donnelly@marketplacearmagh.com

IMPORTANT: Please do not send images by Drop box, Wettransfer, Google Drive or any other web links. All of these file-sharing sites are blocked by our Servers. Please do not send pen drives in the post as these are also blocked for use on our computers. Thank you

Each image should be clearly labelled with your name and a number from 1 to 4. Please ensure all images are of a professional standard.
If your Application is successful, these images may be used for promotional purposes

Website/social media Include your website and social media channels on your application form. This is important for viewing additional images if required for PR purposes.